

BICYCLE POLICIES AND PROCEDURES

- **Bike Rentals Require A Signed Certification Agreement And RUID Deposit**
- **Bike, Helmet, And Lock Must Be Returned 10 MINUTES Prior To Specified Deadline**
- **Maximum Time That Bike May Be Rented Is 4 Hours Per Person Per Day**
- **Only One Person May Occupy The Bicycle At Any Given Time**
- **A Helmet SHOULD Be Worn While Operating The Bicycle**
- **Renter Is Responsible For Bicycle At All Times During The Rental Period**
- **Renter Is Responsible For Inspecting Bicycle Prior To Taking Possession**
 - ✓ **Renter Is Advised To Complete A Bicycle Condition Form Upon Pick-Up And Return Of The Bicycle With The Commuter Transit And Parking Services Office In Blumenthal Hall - Room 209**
- **Official Police Report From Municipality Is Required For Stolen/Damaged Bicycles**
 - ✓ **Must Provide Telephone Number Of Police Precinct And Police Report File Number Upon Returning To Rutgers Campus**
 - ✓ **Must Report Theft/Damage To Campus Safety Immediately Upon Return**
- **Bicycles MUST Be Locked Up With University Issued Cable Lock When Not Being Ridden**
 - ✓ **Must Be Locked Around Bicycle Frame, Not Tire(s), Handlebars, etc.**
 - ✓ **Must Be Locked To Firmly Rooted Bike Rack, Fence Post or Pole No Shorter Than 8 Feet High**